

**Village of Rossville  
Regular Board Meeting  
April 15, 2024**

Mayor Queen called the meeting to order at 7:00 p.m. The meeting was held at the Rossville Municipal Building located at 120 East Attica Street in Rossville, Illinois.

The Pledge of Allegiance was recited.

Roll call was taken. A quorum was established with Mayor Queen and Trustees Black, Jones, Richison, Daniel and Gammon physically present.  
Trustees absent – Trustee Cornell

Guests present were Clerk White, Bridget Ault, Jackie Maden, Erik Pelikant and Leo Rodgers III.

Minutes of the regular board meeting held March 18, 2024, were presented. Motion was made by Daniel, seconded by Jones to dispense with the reading of the minutes and approve them as presented. Vote: Daniel, yes; Black, yes; Jones, yes; Gammon, yes; Richison, yes.

Treasurer Ault's report for March 2024, was presented. The treasurer's report was reviewed in the Finance & Purchasing Committee meeting held earlier. Motion was made by Black, seconded by Jones to accept the Treasurer's report for March 2024, as presented. Vote: Black, yes; Jones, yes; Gammon, yes; Richison, yes; Daniel, yes.

Current bills – Current bills were reviewed in the Finance & Purchasing Committee meeting earlier. Motion was made by Black, seconded by Gammon to approve the bills, including the invoice from Mike Bray for \$500 for ESDA fees, for payment as presented. Vote: Jones, yes; Gammon, yes; Richison, yes; Daniel, yes; Black, yes.

Superintendent Lusk's report – Mayor Queen reported the maintenance employees started trimming trees today. Jackie Maden reported a tree on a power line in the alley between 401 Stewart and the trailer at 405 S. Grove. Mrs. Maden wondered if Mr. Pate was aware of the issue and that he can call Ameren to have the tree removed. Trustee Black will check it this evening.  
Trustee Black remembered asking for a copy of the plan of sidewalks to be repaired. Trustee Black asked when a copy of the plan will be submitted to the Board. Mayor Queen stated Superintendent Lusk has prepared a plan for the sidewalks this year.  
Trustee Black asked if the plan included the house on Gilbert Street that was to be added to the plan for repair this year. Mayor Queen stated the sidewalk is to be completed this summer.  
Trustee Gammon told the Methodist Church if they want their sidewalks done this summer, they have to remove the trees. Trustee Gammon has a list of appropriate trees to plant in the easement for that area.

Sewer Operator Price's report – There were no comments on Sewer Operator Matt Price's written report.

Police report – Trustee Gammon suggested asking Chief Greene to list who does traffic stops and what time of day the stops are made.  
Trustee Jones asked the status of the people living in the park. Trustee Gammon stated the vehicle is gone.

Accounts Receivable - Collector White reported the utility accounts receivable total as \$55,632.33. There were miscellaneous invoices totaling \$1,000.00, making the total accounts receivable \$56,632.33. There was 1 account disconnected this month. The account was paid in full and reconnected.

Reappoint current Treasurer, Collector, Deputy Collector, Superintendent, Chief of Police and ESDA Coordinator – Mayor Queen reappointed the current appointees-Treasurer Bridget Ault, Collector Chris White, Deputy Collector Kathy Rife, Superintendent Randy Lusk, Chief of Police Lacy Greene and ESDA Coordinator Mike Bray. A motion was made by Black, seconded by Richison to concur with Mayor Queen's re-appointments of current employees for their job titles. Vote: Gammon, yes; Richison, yes; Daniel, yes; Black, yes; Jones, yes.

Clerk White requested reviewing the resolution listing the executive session tapes to be destroyed. Clerk White explained the resolution authorizes the destruction of executive session tapes that have been retained at least 18 months after the minutes were released. A motion was made by Black, seconded by Gammon to approve the resolution to

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release tapes for executive session meetings held on October 18, 2021 and April 18, 2022. Vote: Richison, yes; Daniel, yes; Black, yes; Jones, yes; Gammon, yes. Resolution 2024-02 passed.

Utility Account Write-Offs for FY2024 – Clerk/Collector White provided Board members a list of 4 utility accounts from 2020-2022, in the amount of \$840.50, that are uncollectible and are being requested to be written off. A motion was made by Gammon, seconded by Black to write off the 4 utility accounts totaling \$840.50 for fiscal year 2024. Vote: Daniel, yes; Black, yes; Jones, yes; Gammon, yes; Richison, yes.

Discuss Purchasing a New Truck on State Bid to Replace the Truck Superintendent Lusk drives – Mayor Queen stated the 2019 Ford that Superintendent Lusk drives has 60,000 miles on it and is 5 years old. A 2024 Ford F350 Crew Cab truck on state bid is \$64,203 from Bob Ridings Fleet Sales. Superintendent Lusk estimates selling his truck outright may bring \$25,000, making the final cost of the truck at approximately \$39,000. The 2024 truck would have a utility bed on it compared to a regular long bed. If the truck is ordered, delivery is not expected until approximately September. A motion was made by Gammon, seconded by Black to accept the state bid from Bob Ridings Fleet Sales for the purchase of a 2024 F350 Crew Cab for \$64,203. Vote: Daniel, yes; Richison, yes; Gammon, yes; Jones, yes; Black, yes.

Bids for demolition of houses located at 206 Thompson, 306 Maple and 404 E. Attica – Clerk White opened the 2 bids for the demolition of the houses located at 206 Thompson, 306 Maple and 404 E. Attica. The bids were as follows:

ARD Farms & Contracting

306 Maple	\$ 7,500
404 E. Attica	\$12,500
206 Thompson	\$ 9,500

Drennan Excavating, LLC

306 Maple	\$ 5,500
404 E. Attica	\$ 8,500
206 Thompson	\$ No dollar amount was on the bid

A motion was made by Daniel, seconded by Gammon to accept and award the bid to ARD Farms & Contracting, with a bid of \$7,500 for 306 Maple, \$12,500 for 404 E. Attica and \$9,500 for 206 Thompson. Vote: Black, abstain; Daniel, yes; Richison, yes; Gammon, abstain; Jones, yes.

Little League Opening Day Parade Resolution – A resolution requesting the closure of Route 1 on May 4, 2024 from 3-3:30 p.m., from Green Street to Stufflebeam Drive, for the Little League Opening Day Parade, was presented. A motion was made by Gammon, seconded by Jones to approve the Little League Opening Day Parade Resolution to authorize the closure of Route 1 from 3-3:30 p.m. on May 4, 2024 from Green Street to Stufflebeam Drive. Vote: Gammon, yes; Jones, yes; Black, yes; Daniel, yes; Richison, yes. Resolution 2024-03 passed.

A resolution adopting the 2023 Vermilion County Multi-Jurisdictional Multi-Hazard Mitigation Plan was presented. A motion was made by Black, seconded by Richison to approve the 2023 Vermilion County Multi-Jurisdictional Multi-Hazard Mitigation Plan. Vote: Jones, yes; Gammon, yes; Richison, yes; Daniel, yes; Black, yes. Resolution 2024-04 passed.

Request to Change Street Sign from Dale St. to Dale Ave due to GPS cannot locate Ave – Jackie Maden would like the Village, who establishes Village addresses, to send a letter to the U.S. Post Office to change Dale Street to Dale Avenue in their system so anyone with GPS can find their address. The Post Office system has it listed as Dale “Street” but the correct street name is Dale “Avenue”. Mrs. Maden has had trouble receiving deliveries because the delivery service cannot find Dale Avenue on their GPS. A letter will be sent to the Post Office to correct the street name in the system.

Intersection of Route 1 (Chicago Street) and Attica Street – Due to witnessing near accidents, Trustee Richison reached out to a person from the County and someone from the State to discuss traffic control devices for the intersection of Attica and Chicago Streets. The Village of Rossville is responsible for marking the traffic lines and crosswalks on the road for East and West Attica and to keep the traffic lights working. The Village can be reimbursed for a portion of the expenses. The State is responsible for the markings on Route 1(Chicago Street). When the paint

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stripes fade, there are no traffic control devices to tell anyone which lane to use to go the direction they want to go. Currently, there are no markings on the road or signs placed on the traffic light poles to show traffic direction. If you are at the stoplight heading east, there are 3 lanes of traffic-1) the far left lane is for oncoming traffic-either going straight from East Attica or turning off Route 1 (Chicago St.), 2) the middle lane, by the crease in the road, is for turning left or going straight, 3) the right lane is for right turns only. If you are at the stoplight heading west, there is only 1 lane for all traffic-left turn, straight or right turn. Trustee Richison explained there is a special resin for concrete roads to stripe the lines/arrows. Trustee Richison stated the County Engineer can come out and tell us where the lines need to be striped at no charge.

Trustee Richison reported the State has an emergency service that will mark the crosswalks at the school that were not redone when Route 1 was resurfaced.

Trustee Gammon stated there are companies that will paint the markings on the road. Bridget Ault said Varsity Striping, from Champaign, can do the markings.

Trustee Richison will contact the County Engineer to contact Superintendent Lusk regarding the striping and see if signs can be placed on the traffic light poles for traffic direction.

Finance & Purchasing – Trustee Gammon is working on the police grant. The budget for FY2025 has been reviewed. Trustee Gammon asked if anyone had any changes. Clerk White asked if the donation line item should be increased if the Board is considering a donation to the Vermilion County Fair. Trustee Gammon suggested increasing the donation line item to \$10,000 so funds will be available if a decision is made to donate to something else. Final approval of the budget for fiscal year 2025 will be approved at a special board meeting to be held on Tuesday, April 30, 2024 at 5 p.m. at the village office.

Streets & Alleys - Trustee Cornell was absent. Clerk White announced the fish order submitted last month will be available for pick up on Friday, April 19<sup>th</sup> around 2 p.m.

Police, Health & Safety – 1) The Police, Health & Safety Committee met and reviewed the proposed amendments to the Police Policies & Procedures Manual. The committee approved the amendments and bring the manual to the Board for approval. A motion was made by Black, seconded by Richison to approve the Police Policies and Procedures manual amendments. Vote: Daniel, yes; Richison, yes; Gammon, yes; Jones, yes; Black, yes.

2) Amend Section 8.04.010(K)(3)-Garbage/Trash or Burning receptacles – Trustee Black prepared a proposed ordinance amendment for Section 8.040.010 (K) and (M). Trustee Black suggested allowing residents to place furniture or unwanted items to the curb for only 24 hours then they must be removed. Attendees did not agree so the item will remain at 48 hours. A suggested amendment to (K)(3) was to read: Receptacles for disposal service may be placed at the curb for pick-up after 6:00 p.m. the evening prior to a scheduled collection **and receptacles must be removed from the curb no later than 6:00 p.m. the evening of the scheduled pick-up.** A motion was made by Black, seconded by Jones to adopt the ordinance amendment to Section 8.04.010 (K)(3) to add: and receptacles must be removed from the curb no later than 6:00 p.m. the evening of the scheduled pick-up. Vote: Black, yes; Daniel, yes; Richison, yes; Gammon, yes; Jones, yes. Ordinance 2024-03 passed.

Water & Sewer – Trustee Gammon reported that Mayor Queen, Trustee Gammon and Superintendent Lusk met with an engineer from Donohue & Associates regarding improvements to the water tower. Donohue & Associates proposed 2 types of bids. They were as follows:

- 1) Scrape outside and apply an overcoat that must be white or blue, drain the water tower, clean and repair, estimated at \$200,000
- 2) The tower has lead paint so a cape will be draped over the tower, drain the tower, sandblast the outside to get lead off, clean and repair, seams fixed and paint bottom of outside black, top red, 2 paw prints-1 at each end of ROSSVILLE lettering in white. Donohue & Associates recommended having some on site every day to make sure the contractor is doing the project as proposed. Dixon Engineering was referred for the project. If Dixon Engineering helps with estimate #1- the fees would be \$21,000. If they help with estimate #2, the fees would be \$28,000.

The contractor would remove the antennas on top of the tower prior to work beginning and replace the antennas that are used after work is completed.

A pre-bid conference will be held April 24, 2024 for anyone interested in bidding the project.

Bids will be opened on May 8, 2024.

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Trustee Gammon is working on the Grant for the Fleet and body cameras. Trustee Gammon opened the grant and the questions have been revised so she is looking for more information to complete the grant. The deadline to submit the grant is May 3<sup>rd</sup>. Lexipol told Trustee Gammon the grant was released on March 29<sup>th</sup> not April 10<sup>th</sup>.

Gas Committee- Trustee Richison had nothing further to report.

Public Improvements – Trustee Daniel reviewed information regarding murals being painted on downtown business walls. Sherry Decker is in favor of a mural being painted on her building providing she approves of what is being painted. The Village will pay for the murals with TIF funds. Trustee Daniel left a message for David Webber but has not received a returned call from him.

Erik Pelikant has purchased the contents of the condemned house at 217 Perry that has been condemned. Mr. Pelikant asked for a status report on him being able to get into the building to retrieve his contents. Mayor Queen stated the attorney is working on it. Mayor Queen will keep Mr. Pelikant informed on the status.

Motion was made by Black, seconded by Jones to adjourn to executive session to review executive session minutes under 5 ILCS 120/2 C21. Vote: Daniel, yes; Jones, yes; Black, yes; Richison, yes; Gammon, no. The meeting adjourned to executive session at 8:23 p.m.

Motion was made by Black, seconded by Jones to leave executive session and return to regular session. Vote: Richison, yes; Gammon, yes; Jones, yes; Daniel, yes; Black, yes. The meeting returned to regular session at 8:30 p.m.

Motion was made by Black, seconded by Jones to release executive session minutes dated Police, Health & Safety Committee 1/15/16, regular board meeting 1/18/16, special board meeting 2/1/16, Police, Health & Safety Committee 5/2/16, special board meeting 11/22/19, regular board meeting 12/19/22, regular board meeting 10/16/23, and regular board meeting 2/19/24. Vote: Gammon, yes; Daniel, yes; Black, yes; Richison, yes; Jones, yes.

Motion was made by Jones, seconded by Gammon to adjourn the meeting. Vote: Black, yes; Jones, yes; Gammon, yes; Richison, yes; Daniel, yes. The meeting adjourned at 8:32 p.m.

Respectfully submitted,

Chris White  
Village Clerk

Board approved 5/20/2024